

Registering a New Learner

South African Citizen / Permanent Resident, Grade 8

Enter Learner Details - Step 2

1. Identity



My Applications

My Learners

Edit Parent/Guardian Details

Logout

Apply For Existing Learner

Add another Learner

Upload Documents

View Messages Received

View Learner Progress

ENTER LEARNER DETAILS – STEP 2

1
Identity

2
School & Grades

3
Address & Submit

Please enter the learner's identity details. Fields marked * are required.

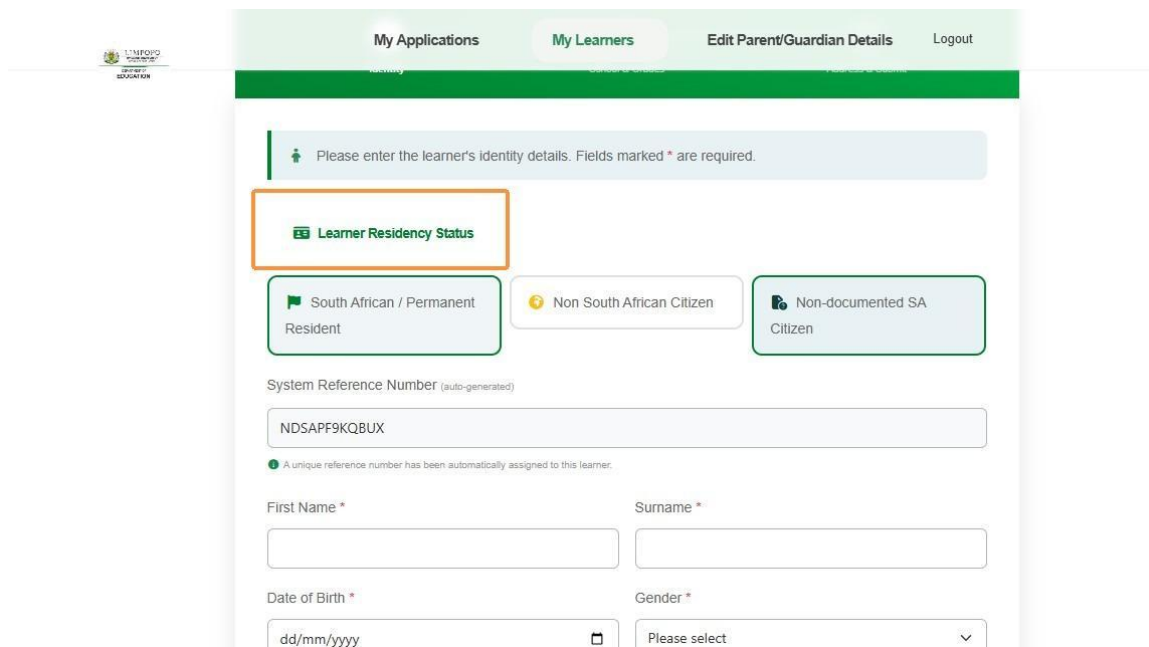
Learner Residency Status

☒ South African / Permanent Resident

☐ Non South African Citizen

☐ Non-documented SA Citizen

1. Choose Learner's Resident Status



My Applications **My Learners** **Edit Parent/Guardian Details** **Logout**

Please enter the learner's identity details. Fields marked * are required.

Learner Residency Status

☒ South African / Permanent Resident ☐ Non South African Citizen ☐ Non-documented SA Citizen

System Reference Number (auto-generated)

NDSAPF9KQBUX

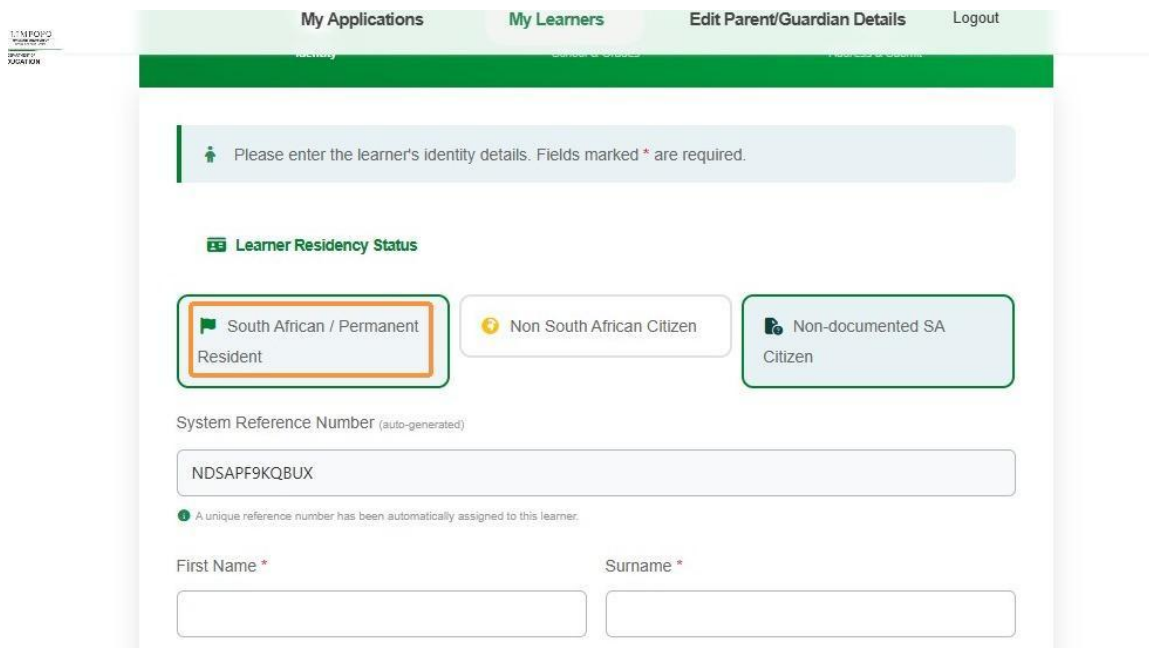
A unique reference number has been automatically assigned to this learner.

First Name * Surname *

Date of Birth * Gender *

dd/mm/yyyy Please select

2. Click on South African / Permanent Resident



My Applications **My Learners** **Edit Parent/Guardian Details** **Logout**

Please enter the learner's identity details. Fields marked * are required.

Learner Residency Status

☒ South African / Permanent Resident ☐ Non South African Citizen ☐ Non-documented SA Citizen

System Reference Number (auto-generated)

NDSAPF9KQBUX

A unique reference number has been automatically assigned to this learner.

First Name * Surname *

3. Enter the learner's 13 digit South African ID number

Learner Residency Status

☒ South African / Permanent Resident

☐ Non South African Citizen

☐ Non-documented SA Citizen

SA ID Number *

13-digit SA ID number

First Name * Surname *

Date of Birth * Gender *

dd/mm/yyyy Please select

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4. Enter the learners name in the "First Name *" field.

Please enter the learner's identity details. Fields marked * are required.

Learner Residency Status

☒ South African / Permanent Resident

☐ Non South African Citizen

☐ Non-documented SA Citizen

SA ID Number *

1302185457081

First Name * Surname *

Date of Birth * Gender *

dd/mm/yyyy Please select

5. Enter the learners surname in the "Surname *" field.

Learner Residency Status

☒ South African / Permanent Resident ☐ Non South African Citizen ☐ Non-documented SA Citizen

SA ID Number *

1302185457081

First Name *

Grade8

Surname *

Test

Date of Birth *

18/02/2013

Gender *

Male

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6. The learner's Date of Birth will automatically populate from their ID number that the parent/guardian entered earlier.

Learner Residency Status

☒ South African / Permanent Resident ☐ Non South African Citizen ☐ Non-documented SA Citizen

SA ID Number *

1302185457081

First Name *

Grade8

Surname *

Test

Date of Birth *

18/02/2013

Gender *

Male

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- The learner's Gender will automatically populate from their ID number that the parent/guardian entered earlier.

LE Learner Residency Status

☒ South African / Permanent Resident ☐ Non South African Citizen ☐ Non-documented SA Citizen

SA ID Number *

1302185457081

First Name * Surname *

Grade8 Test

Date of Birth * Gender *

18/02/2013 Male

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- Click "Next" to proceed to the next step.

☒ South African / Permanent Resident ☐ Non South African Citizen ☐ Non-documented SA Citizen

SA ID Number *

1302185457081

First Name * Surname *

Grade8 Test

Date of Birth * Gender *

18/02/2013 Male

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2. School & Grade

9. Select the learner's current school information.

 My Applications **My Learners** Edit Parent/Guardian Details Logout

ng Learner

Add another Learner

Upload Documents

View Messages Received

ENTER LEARNER DETAILS – STEP 2

✓
Identity

2
School & Grades

3
Address & Submit

Select the learner's current school and the grade they are applying for.

Race is only for statistical purposes and has no bearing on allocation of school.

10. Choose the School District where the learners current school is located.

There are also 4 other options, in case the learner is not currently in a government school in the Province:

Other province,
Homeschooled,
Private,
Not in a school

The Districts are: Capricorn North,
Capricorn South,
Mogalakwena,
Mopani East,
Mopani West,
Sekhukhune East,
Sekhukhune South,
Vhembe Easte,
Vhembe West,
Waterberg

ENTER LEARNER DETAILS - STEP 2

1

2

3

IdentitySchool & GradesAddress & Submit

Select the learner's current school and the grade they are applying for.

Race is only for statistical purposes and has no bearing on allocation of school.

Current School District

CAPRICORN SOUTH

CAPRICORN NORTH

CAPRICORN SOUTH

MOGALAKWENA

Current School *

ABRAM SIBASA PRIMARY SCHOOL

Current Grade *

Please select

11. Select the learners Current School from the Dropdown.

The schools available in the dropdown, will only be the schools within the District chosen under 'Current School District'

ENTER LEARNER DETAILS - STEP 2

1 Identity 2 **School & Grades** 3 Address & Submit

Select the learner's current school and the grade they are applying for.

Race is only for statistical purposes and has no bearing on allocation of school.

Current School District: CAPRICORN SOUTH

Race *: Please select

Grade Applying For *: Please select

Current School *: ABRAM SIRASA PRIMARY SCHOOL

PHUTI -2 PRIMARY SCHOOL

PIET HUGO PRIMARY SCHOOL

PIETERSBURG COMPREHENSIVE PRIMARY SCHOOL

12. Select the learners Race. Please note: Race is only for statistical purposes and has no bearing on allocation of school.

1 Identity 2 **School & Grades** 3 Address & Submit

Select the learner's current school and the grade they are applying for.

Race is only for statistical purposes and has no bearing on allocation of school.

Current School District: CAPRICORN SOUTH

Race *: African

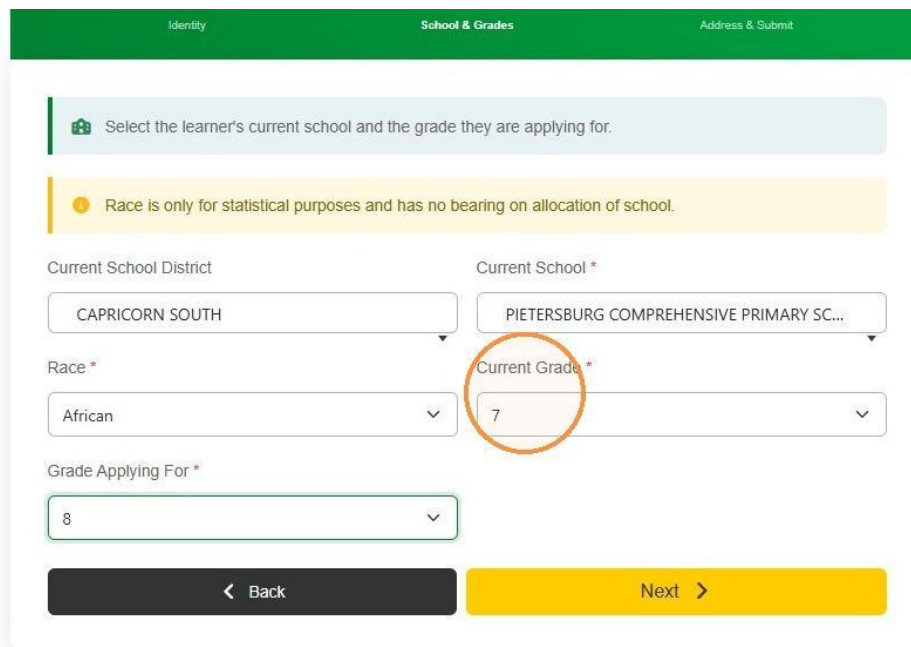
Current School *: PIETERSBURG COMPREHENSIVE PRIMARY SC...

Current Grade *: Please select

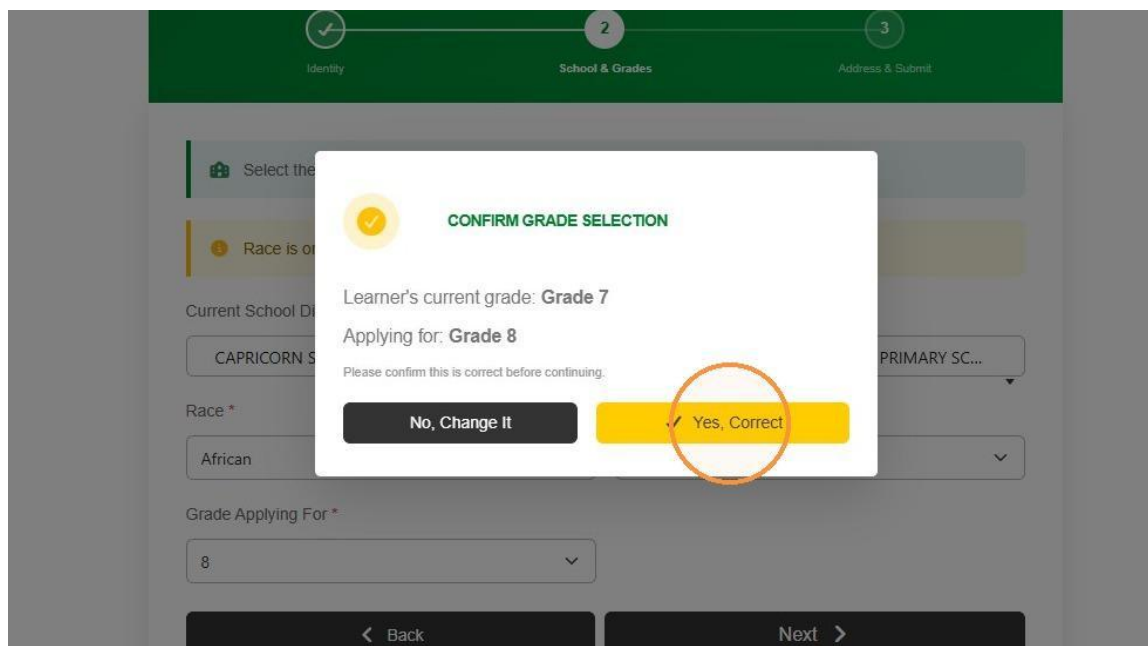
Grade Applying For *: Please select

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13. Choose the learner's Current Grade as Grade 7.



14. A pop up will appear asking the Parent/Guardian to confirm that by choosing the learner's current grade as Grade 7, you are applying for Grade 8 for next year. Click "Yes, Correct" to confirm the grade selection.



15. Click "Next" to proceed to the next step.

Select the learner's current school and the grade they are applying for.

Race is only for statistical purposes and has no bearing on allocation of school.

Current School District: CAPRICORN SOUTH

Current School *: PIETERSBURG COMPREHENSIVE PRIMARY SC...

Race *: African

Current Grade *: 7

Grade Applying For *: 8

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3. Address & Submit

My Applications My Learners Edit Parent/Guardian Details Logout

Identity School & Grades Address & Submit

Address Information

The learner's home address has been pre-populated from your registered address. Update it below if the learner resides at a different address.

Address Line 1 *: 70 Thabo Mbeki Street

Address Line 2 (optional): Unit, complex or building

Select your suburb or closest suburb to you * Postal Code

16. All of the Address information for the Learner Address page is pre-populated from the Parent/Guardian's address.
The Parent/Guardian can change the details, if the learner lives at a different address to them.

17. The Parent/Guardian has to complete the Declaration at the bottom of the page

18. Click the "I have provided accurate and correct information. *" field.

polokwane

 Declaration

☒ I have provided accurate and correct information. *

☐ I have full knowledge that the placement process will be in line with the Admissions criteria as outlined in the Admission Circular. *

☐ I accept the declaration and wish to proceed. *

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19. Click the "I have full knowledge that the placement process will be in line with the Admissions criteria as outlined in the Admission Circular. *" field.

polokwane

 Declaration

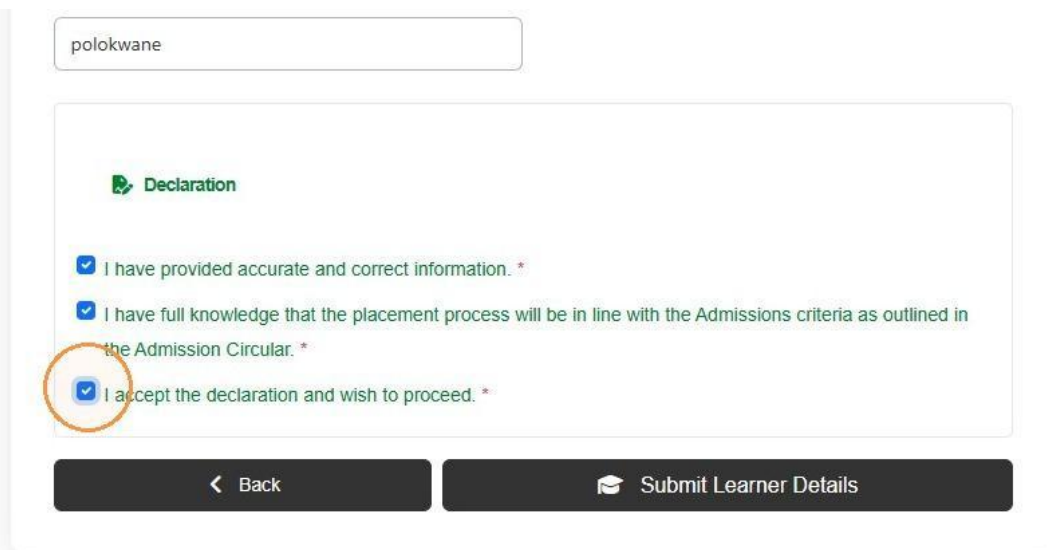
☒ I have provided accurate and correct information. *

☒ I have full knowledge that the placement process will be in line with the Admissions criteria as outlined in the Admission Circular. *

☐ I accept the declaration and wish to proceed. *

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20. Click the "I accept the declaration and wish to proceed. *" field.



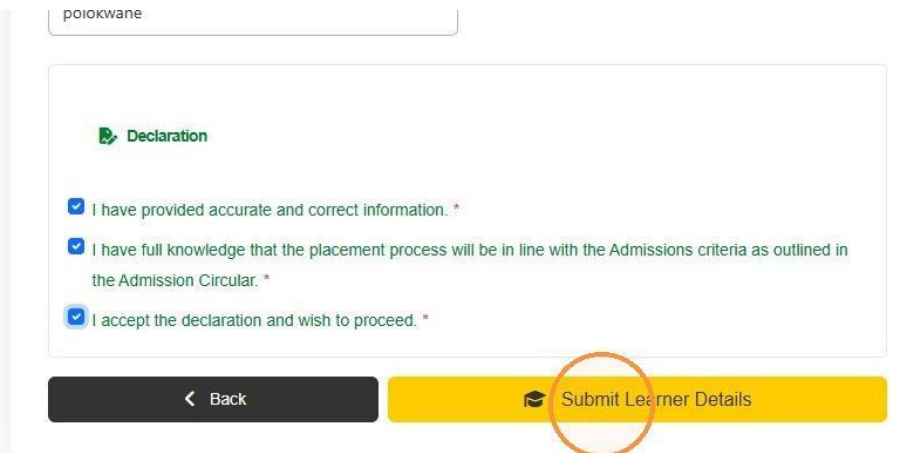
polokwane

 Declaration

- ☒ I have provided accurate and correct information. *
- ☒ I have full knowledge that the placement process will be in line with the Admissions criteria as outlined in the Admission Circular. *
- ☒ I accept the declaration and wish to proceed. *

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21. Click "Submit Learner Details"



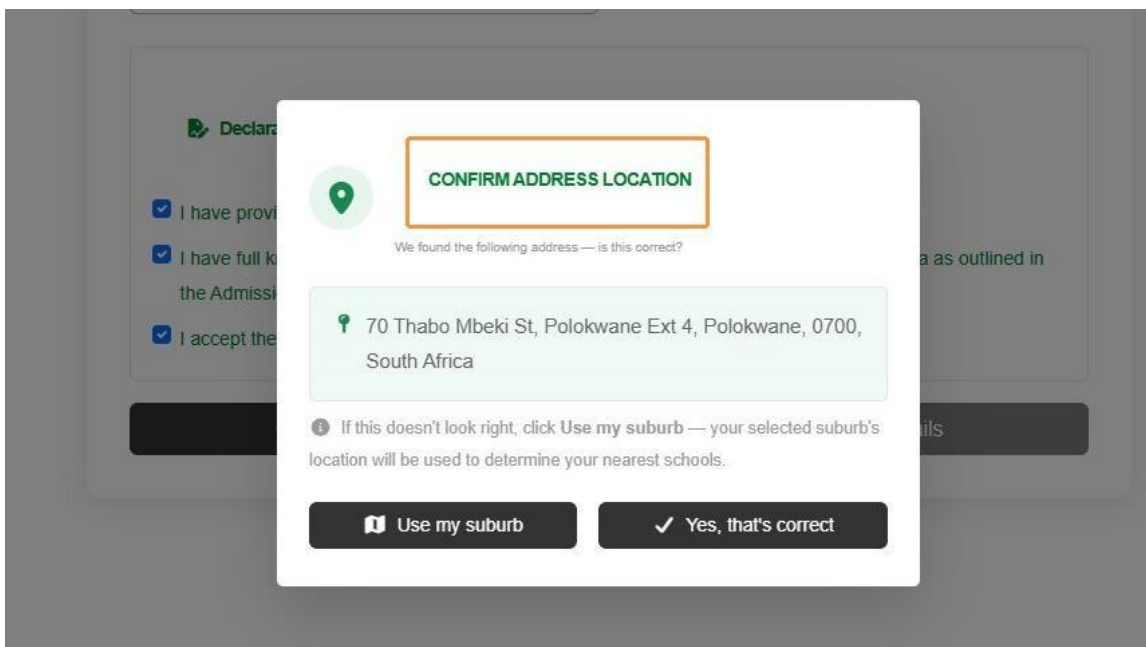
polokwane

 Declaration

- ☒ I have provided accurate and correct information. *
- ☒ I have full knowledge that the placement process will be in line with the Admissions criteria as outlined in the Admission Circular. *
- ☒ I accept the declaration and wish to proceed. *

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22. Click "Confirm Address Location We found the following address — is this correct?"



CONFIRM ADDRESS LOCATION

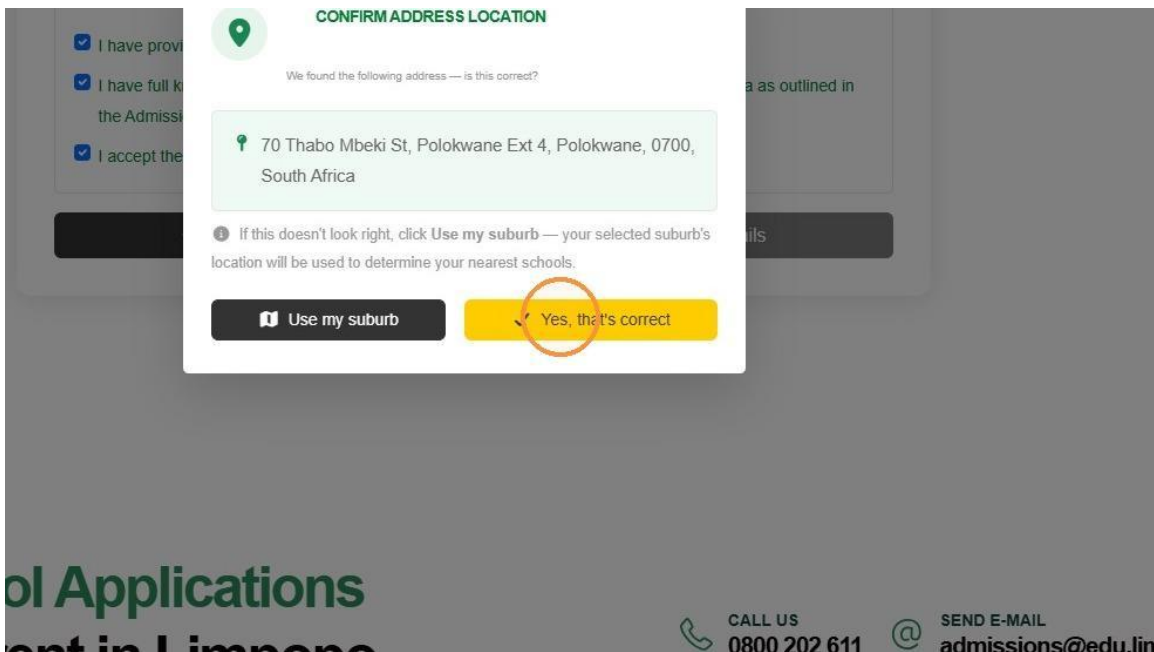
We found the following address — is this correct?

70 Thabo Mbeki St, Polokwane Ext 4, Polokwane, 0700, South Africa

If this doesn't look right, click Use my suburb — your selected suburb's location will be used to determine your nearest schools.

Use my suburb Yes, that's correct

23. Click "Yes, that's correct"



CONFIRM ADDRESS LOCATION

We found the following address — is this correct?

70 Thabo Mbeki St, Polokwane Ext 4, Polokwane, 0700, South Africa

If this doesn't look right, click Use my suburb — your selected suburb's location will be used to determine your nearest schools.

Use my suburb Yes, that's correct

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ent in Limpopo

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